

PROCEDURES FOR APPLICATION TO ENROLL FOR A MASTERS OR DOCTORAL DEGREE IN THE SCHOOL OF COMPUTING

Note that the School of Computing (SoC) only offers a Masters with full dissertation or Doctoral with full thesis research degree. SoC does not offer coursework Masters and Doctoral degrees.

Step 1. Comply with Unisa admission requirements:

Please consult the document:

1013CSET_Higher_Degrees_Admissions_Requirements_for_2014_20130610.pdf
for information regarding application and admission requirements for a Masters or Doctoral degree in SoC.

Step 2. Identify a research area:

- Identify the degree you want to apply for:
http://www.unisa.ac.za/qualificationsreg/MD/index.asp?link=http://www.unisa.ac.za/qualificationsreg/MD/Navigation/Alph_4_99.html
- Identify a research area in the document on this webpage where you can “**View the list of available supervisors**”. The research areas and names of supervisors with their email addresses are included in this document.

Step 3. Contact the suitable supervisor/s:

It will be advisable to include the following information in your email:

Subject line in email: Request supervision for 2017 - *Student name*

- a. Student name;
- b. Research Focus area;
- c. Degree you want to apply for;
- d. CV;
- e. Academic record;
- f. Proof of research/ research methodology;
- g. Applicants need to demonstrate adequate mastery of English as academic language. In this regard applicants will have to provide evidence of TOEFL (a minimum score of 88 for the Internet-based test or a minimum score of 570 for the paper-based test is required). Exceptions will apply for applicants who have completed their prior degrees at a university where English is the prime language of instruction.
- h. Please provide a three-page document that needs to provide evidence and arguments on the following: (1) Reasons for wanting to do the qualification

and for selecting the specific study area that is being applied for; (2) A proposal on how the applicant intends approaching the studies in order to complete this within the prescribed period of time allowed for the qualification; (3) Commitment to the discipline and the focus area outside of the proposed qualification being applied for; (4) Fundamental understanding of, and experience in appropriate research methods and techniques; (5) Capacity for sustained hard work and academic activity over an extended period of time.

These documents will be evaluated on the following basis (weight attached to each criterion is indicated in brackets as a percentage of overall evaluation): (1) Appropriateness of reasons for applying to do the qualification in the indicated study area (15%); (2) Quality and coherence of the reasoning and language use in the document (in English) (30%); (3) Evidence of commitment to the specialist area outside of the proposed qualification (20%); (4) Evidence of the capacity for sustained hard work and academic activity over an extended period of time (15%); (5) Experience in and understanding of research methods as part of previous qualifications (20%).

- i. Recommendation of former supervisors will be an advantage.

Step 4. Confirmation of supervision:

If a supervisor accepts you as a student, please forward the confirmation email to dkocke@unisa.ac.za

Step 5. Online application and registration:

After you have been accepted by a supervisor you may apply online (in the application period as indicated on the web) on the Unisa website.

If you encounter any problems with **application** and **registration** you may contact mandd@unisa.ac.za for assistance.

Step 6. Please note:

Admission to Masters and Doctoral studies in the School of Computing depends on the adequate supervisory capacity and research expertise provided by the school. If your first attempt is not successful you may go back and repeat the process (from **Step 2**)

After successful registration you may download the study material from the myUnisa websites as indicated on your registration confirmation form.